



Sample Email to Referee for an In-Person Meeting

Hello Professor Knox,

I hope this email finds you well.

I truly enjoyed your course “Heat and Thermodynamics” last semester! I am applying to medical school in the fall and would love to meet with you to discuss this process. You were a great instructor and mentor, and I especially appreciated all the learning opportunities I had working in the lab with you. If you are willing, please let me know your availability to meet.

Thank you,

Rebecca Stone